

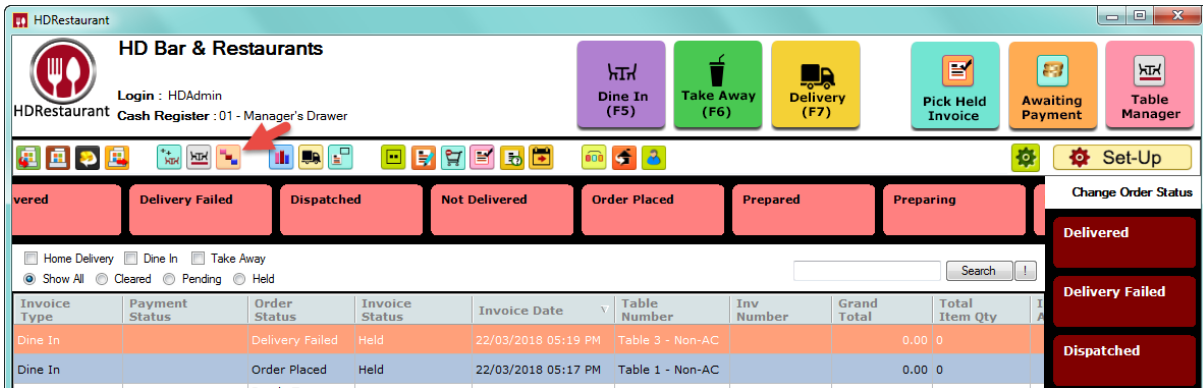
# How to add customer to waiting list in HDRestaurant?



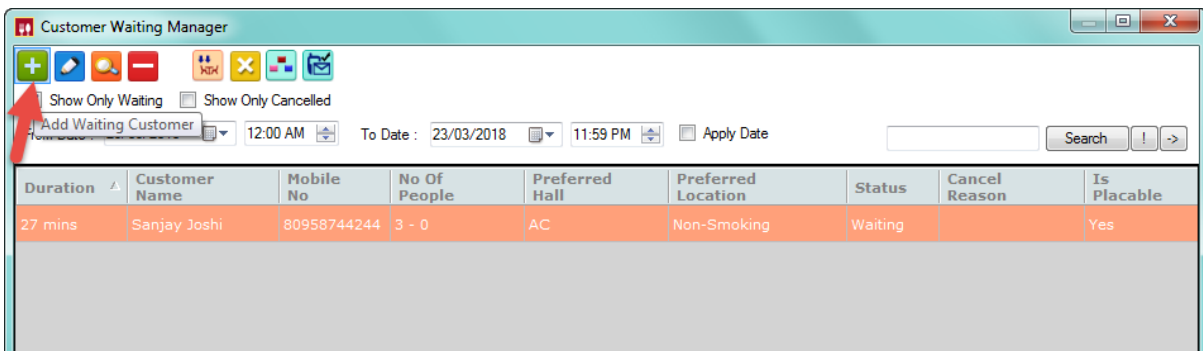
HDRestaurant Tutorials

To add customer to waiting list in HDRestaurant, you need to follow below steps:

1. Run **HDRestaurant**.
2. Click on **Waiting List** button from Restaurant Dashboard.



3. From **Customer Waiting Manager** window, click on Add Waiting Customer button.



4. In **Add Customer Waiting window** enter the require customer details:
  - **Business Location:** it will show you default business location.
  - **Waiting Customer:** Enter the customer name.
  - **Mobile No:** Enter customer mobile number. This is required to notify customer about wafting time or when table availability.
  - **No of Adults:** Enter number of people.
  - **No of Children:** Enter number of children (if any).
  - **Preferred Hall:** Select preferred Hall (AC or Non-AC).
  - **Preferred Location:** Select preferred location (Non-Smoking or Smoking).
  - **Email:** Enter customer email id.
  - **Start Time:** Add customer entered time, by default start time will be your system current time; you can change the start time by clicking on Change Time button.





**Note:** It is not mandated to fill all the details only Customer Name and Mobile Number are mandatory fields rest of the fields you can leave as blank. If you fill the complete details it will be helpful while placing your customer according to their seating preference.

**Add Customer Waiting**

Business Location : HD Bar & Restaurants

Waiting Customer : Vijay

Mobile No : 8095874456

No of Adults : 2 No of Children : 1

Preferred Hall : AC

Preferred Location : Non-Smoking

Email : Vijay@abc.com

Start Time : 23/03/2018 05:05 PM Change Time

Save Cancel

5. Click on **Save** to add waitlist. You can see the waitlist added with all the information provided in Customer Waiting Manager.

**Customer Waiting Manager**

Show Only Waiting  Show Only Cancelled

From Date : 23/03/2018 12:00 AM To Date : 23/03/2018 11:59 PM Apply Date Search

Duration	Customer Name	Mobile No	No Of People	Preferred Hall	Preferred Location	Status	Cancel Reason	Is Placable
37 mins	Sanjay Joshi	80958744244	3 - 0	AC	Non-Smoking	Waiting		Yes
7 mins	Vinod Kumar	8095874421	0 - 0			Waiting		Yes
3 mins	Vijay	8095874456	2 - 1	AC	Non-Smoking	Waiting		Yes